

REGULAR MEETING MINUTES
TOWN COUNCIL OF THE TOWN OF WEBER CITY, VIRGINIA

The Town Council of the Town of Weber City met in a Regular Meeting Session at **6:07 p.m. on Monday, May 19, 2025**. The meeting was held in the assembly room of the Weber City Town Hall. The meeting was called to order by **Mayor Justin Addington**, and opened with Prayer by **Eileen Deckard, Council Member**. The Pledge of Allegiance was led by: **Mike Carrico, Town Attorney**, and joined by all in attendance.

PRESENT:

Mayor: Justin M. Addington
Vice Mayor: Wendell Tipton
Town Attorney: Michael Carrico
Council Member: Eileen Deckard
Council Member: Jeff Flanary
Council Member: Keltie Kerney
Council Member: Teresa Tilson
Council Member: Zackary Salyer (arrived at 6:26 pm – votes reflect this time)

Town Employees: Treasurer - Rhonda Neeley, Clerk - Penney Capps, Frank Tittle – Public Works, Donald Harding, III - Police Chief (arrived at 6:50 pm due to out-of-town trip)

ABSENT:

None.

APPROVAL OF MINUTES and FINANCIAL REPORT:

Council member Keltie Kerney asked for corrections to be made to her comments about the grant approval vote that took place at the March 18, 2025 meeting.

(00:02:38)

A motion to accept with corrections the **April 15, 2025**, Regular Called Meeting Minutes was made by Eileen Deckard; seconded by Wendell Tipton.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Vacant, 0 Abstentions
(00:03:40)

Motion to accept the **April 2025** Financial Report, was made by Teresa Tilson; seconded by Jeff Flanary.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Vacant, 0 Abstentions

Mayor Report and Comments:

Mayor Addington shared with the Council that the final Audit Report for FY2024 has been received and the audit was rated as good. Each Council member has received a copy of the Audit Report for their review. This item was received as information.

OLD BUSINESS:

Purchase Commercial Mower for Town

This item was tabled in March and will remain tabled until 3 bids for the equipment can be obtained.

Business License Update

Council member, Keltie Kerney asked for an update on a business that has not paid for their Business License yet. Town Attorney, Mike Carrico, stated that they have been advised to purchase one since similar businesses in town do.

NEW BUSINESS:

Set Budget Hearing and Approval Meeting Dates

Town Attorney, Mike Carrico, directed that a vote be made to move the June Regular Council Meeting to the 2nd Tuesday of the month to accommodate the Budget FY25-26 information requirements and to set a Public Hearing on Budget FY25-26 for the same date. This will allow the required time frame to adopt the budget by end of June 2025.

A motion was made by Teresa Tilson, seconded by Keltie Kerney to move the June Regular Council Meeting to Tuesday, June 10, 2025 at 7:00 pm and to hold a Public Hearing on Budget FY26 that same date at 6:30 pm.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Vacant, 0 Abstentions

Special Called Meeting set for June 24, 2025 – Adopt Budget FY25-26

A motion was made by Teresa Tilson, seconded by Keltie Kerney, to set a Special Called Meeting for Tuesday, June 24, 2025 at 7:00 pm to Adopt the Budget FY25-26
Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Vacant, 0 Abstentions

Town Insurance Annual Renewal with VACORP

The Town has received the annual insurance renewal package from VACORP for the total premium amount of **\$20,927.00. (PC - \$12,759.00 & Workman's Comp \$8,168.00)** Although the coverage has not changed, the increase is due to additional vehicles and additional employees. The Town has budgeted for this item so with no changes to be addressed, the renewal will be accepted as proposed. This item was received as information and will be an action from Closed Session.

Letter to VDOT to Clean the Streets

A motion was made by Jeff Flanary, seconded by Teresa Tilson, to draft a letter to be sent to VDOT, Delegate Terry Kilgore, and Senator Todd Pillion requesting the cleaning of US Highway 23, particularly within the Town of Weber City limits.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Vacant, 0 Abstentions

Legal Affairs – by Attorney Mike Carrico

Has a few Closed Session issues to discuss.

Committee Reports:

ARPA Committee has been removed now that the funding is depleted

Finance Committee Report: Teresa Tilson and Wendell Tipton

Teresa Tilson, the preliminary budget FY25-26 has been submitted for approval to the Council, and the Finance Committee feels this is a good budget this year, with the process going smoothly due to Rhonda, Wendell, and Donald working together to produce the proposed budget in a timely manner.

Council member, Jeff Flanary, noted that Property Tax was not the chief source of income for the Town, but that Meals Tax is. He also noted that the town offers a limited amount of dining choices, so if businesses could be encouraged to open eating establishments here, that would help the town increase its revenue. Council Member, Keltie Kerney, encouraged all of us to support local businesses.

Personnel Committee Report: Jeff Flanary and Keltie Kerney

Committee members are working on changes to the Employee handbook and Town policies regarding employees. The material is not ready to present to Council at this time.

Zoning/Planning Committee Report: Eileen Deckard and Zackary Salyer

Committee members are still gathering information to present the Council with a rough draft. Town Attorney, Mike Carrico, suggested adding a sign ordinance to the Zoning package. They plan to prepare a rough draft for sharing with the Council once we get through budget season.

Street Committee Report: Jeff Flanary and Wendell Tipton

Council member Jeff Flanary stated that citizens in town are excited seeing improvements being made, and work being done in town. Currently there is a buildup of debris, gravel, and vegetation on the sides of US Highway 23 that needs to be cleaned by a street sweeper or similar equipment to improve drainage during rain. The highway has been cluttered along the curbs for some time now. He suggested that an official request be made to VDOT to clean the highway throughout the whole 2 mile stretch within city limits of the Town of Weber City.

Council members agreed to send a letter to VDOT, Delegate Terry Kilgore, and Senator Todd Pillion regarding this request.

Maintenance Committee Report: Eileen Deckard and Frank Tittle

Council member Eileen Deckard stated that she and Frank went to look at the Fire Department guttering and recommend renting scaffolding to be able to do the repairs needed. This will save the Town considerable money and get the necessary work finished.

Eileen Deckard brought to the Council's attention a parcel of property next to the Roland Street Fire Hall that is now owned by an individual instead of the town but was never recorded as such. According to the County Tax record the parcel is still listed as nontaxable. Attorney Mike Carrico said that the sale of that parcel took place many years ago, before he was even appointed to the Council. He said there should be a deed recorded somewhere that the parcel changed hands and just needs to be researched.

Police Department Report:

Chief Donald Harding, III, was stuck in traffic. Mayor Addington stated that Chief Harding would email Council members the monthly report as requested by the Council. (Before the conclusion of the meeting, a text was sent to each Council member with the information report.)

Fire Department Report:

No representative present.

Council member, Keltie Kerney, commented that a representative of the WCVFD has not been present since the meeting they attended to express their discontent with the Town. She suggested offering them an "olive branch" by some council members meeting with some of their board members to see what can be done to work more effectively together. The Town needs to have a Fire Department service per Town Charter, and the WCVFD has a history of efficient service to our area. Several council members volunteered to make an effort to reach out to the WCVFD.

Public Comment: Opened: 6:33 pm Closed 6:37pm

(The purpose of Public Comment is for citizens to express their views to which the Council will address at another time. Public Comment is not a conversation.)

Rhonda Bausell – 323 Victory Street

She began by thanking the Council for their service and stated that she worked for Attorney Mike Carrico for many years and is now retired. She stated that in February 2024 the Council voted on a Resolution to implement an allowable \$5.00 fee through the courts to be remitted back to the Town to support the purchase of an E-ticket system. As of this date, the Resolution has not been created. The Town missed out on a considerable amount of income based on the number of traffic violations that would have charged the additional \$5.00 fee, nearly \$4,000. "Her question to the Council: "Has that resolution been sent to the court and is that being done? If not, why? And why has there been no follow-up for several months?"

CLOSED SESSION Time: 6:40 pm

A motion to ENTER Closed Session to discuss legal and personnel issues was made by Teresa Tilson, Council member, seconded by Zackary Salyer, Council member. Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

Time: 07:50 pm

A motion to EXIT Closed Session and back into Regular Session was made by Teresa Tilson, seconded by Zackary Salyer.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

CERTIFICATE OF CLOSED SESSION

The Mayor, Council Members, and the Town's Attorney entered Closed Session.

A motion to certify that only lawfully exempt matters, for which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Mayor and Council members, was made by Wendell Tipton, Council member, seconded by Zackary Salyer, Council member, and roll call vote made with these 6 members voting "AYE" were:

Jeff Flanary, Teresa Tilson, Wendell Tipton, Eileen Deckard, Zackary Salyer, Keltie Kerney

Voting "NAY" were: 0 with 0 Absent

ACTION FROM THE CLOSED SESSION:

1. A motion was made by Teresa Tilson, seconded by Wendell Tipton to accept the VACORP Annual Insurance renewal as presented earlier.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

2. A motion was made by Teresa Tilson, seconded by Zackary Salyer to clarify the details for the Police Department Suspension Deposit Account, to be opened with an opening deposit of \$5.00 and the signers are the same authorized signers as the main Operating Account and the savings accounts. Per the following list:

Justin Addington, Mayor

Wendell Tipton, Vice Mayor and Finance Committee

Teresa Tilson, Council Member and Finance Committee

Rhonda Neeley, Treasurer

Penney Capps, Town Clerk

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

ADJOURNMENT:

A motion to adjourn was made by Teresa Tilson, seconded by Zackary Salyer.

Motion passed with 6 voting AYE, 0 voting NAY 0 ABSENT, 0 Vacant, 0 Abstentions

Mayor: Justin Addington

Town Clerk: Penney C. Capps

Announcement:

Public Hearing – Tuesday, June 10, 2025 at 6:30 pm

Council Meeting - Tuesday, June 10, 2025 at 7:00 pm (note the date change)